# Business Continuity Plan template

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| What to do | Who? | What other resources are needed? | When? | High / medium / low priority |
| Repair damaged computer system | Me | Contact details for computer repair service and supplier Copies of software serial and license numbers, back-up data | Immediately | High |
|  |  |  |  |  |
|  |  |  |  |  |

Source: Adapted from ‘Business As Usual’ by the London Development Agency